



E-NEWSLETTER & WEBSITE CALENDAR INCLUSION FORM

Weekly e-mail newsletters are sent on Thursday afternoon. To be considered for inclusion, please complete and return this form to Hattie Kotz at hkotz@ohiocity.org. If including an image or graphic, please send in .jpg form.

Name of Event _____

Event Host _____

Time & Date of Event _____

Location of Event (including address) _____

Contact _____

Link to Event Page _____

Content (no more than 3 sentences about the event.)