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OHIO CITY

INCORPORATED

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OHIO CITY INCORPORATED BOARD OF TRUSTEES APPLICATION

Chris Schmitt, Board President
Brendan Doyle, Governance Committee Chair
Thomas S. McNair, Executive Director

February 1st, 2019

Ohio City Incorporated is currently seeking candidates to fill four Board of Trustee seats which are up for election on Tuesday, April 30th, 2019. Qualified candidates must submit their applications electronically or via mail on or before March 14th, 2019 by 5:00pm.

ELIGIBILITY:

The Ohio City Incorporated Board of Trustees consists of 12 resident-elected seats and 7 appointed seats for community stakeholders. To apply for one of the Ohio City Incorporated Board of Trustees seats, you must be a Resident Member of Ohio City Incorporated on or before submitting your application. If you are not a member, visit **ohiocity.org** to access a membership application. **To confirm the status of your membership, contact Lisa Raber at lraber@ohiocity.org or by phone at (216) 781-3222 .**

In order to be considered a candidate, a signed copy of the *Ohio City Incorporated Board Expectations* document must be submitted with this application. ***Applications are due no later than March 14th, 2019 by 5:00pm.***

CHECKLIST:

Please ensure the following items below are included with your application. Personal information including address, email, and phone number will not be shared. The rest of your application will be posted on the Ohio City Incorporated website and at relevant candidate events.

- ☑ Part 1: Candidate Information
- ☑ Part 2: Experience & Professional Expertise
- ☑ Part 3: Personal Statement
- ☑ Application Signed & Dated
- ☑ Signed Ohio City Incorporated Board Expectations Document
- ☑ Resume or Curriculum Vitae

FORMS CAN BE SUBMITTED VIA MAIL OR E-MAIL TO:

ATTN. OCI Governance Committee
Ohio City Incorporated
2525 Market Avenue, Suite A
Cleveland, OH 44113

Brendan Doyle, Governance Chair : brdoyle77@aol.com
Carrie Miller, Director of Neighborhood Services : cmiller@ohiocity.org

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2019 BOARD OF TRUSTEES STATEMENT OF EXPECTATIONS AND COMMITMENT

The following responsibilities are specific to Ohio City Incorporated (OCI) and are articulated for the purpose of complementing or clarifying certain expectations for the traditional governing responsibilities of Board of Trustees.

By signing this form, you are acknowledging that you have read the statement and understand the expectations and commitment being asked of you as a member of the Board of Trustees.

1) Commit to the mission and goals of OCI, as stated in the bylaws, strategic plan or other initiatives agreed upon by the Board.

2) Attend meetings of the Board of Trustees: Up to TWELVE (12) meetings are scheduled each year. Board members are expected to attend all meetings of the Board during their term. Board members who must miss an occasional meeting are expected to inform the Board President. Chronic absence may lead to removal from the Board.

3) Serve on at least one committee and attend committee meetings. Meeting dates and times are established by the chairman of each committee.

4) Observe the parliamentary procedures and display courteous conduct in all Board and committee meetings.

5) Prepare for meetings by reviewing agenda materials in advance of meetings.

6) Contribute your expertise through participation in Board meetings and strategic development of the Board and OCI. As a Board of Trustee, it is your duty to be informed about matters pertaining to OCI and to vote on resolutions affecting the organization. Participation requires active engagement, which includes articulating and responding to alternative viewpoints through effective, respectful communication, and voting on record when resolutions are brought up for Board vote.

7) Attend and/or volunteer for OCI sponsored events. Board of Trustees are encouraged to attend as many events as possible, but must attend as a guest or volunteer for at least two major events coordinated by OCI each year. If your attendance as a guest at events requires the purchase of a ticket, the cost of which is either fully or partially tax deductible.

8) Make a personal financial contribution to OCI each year, which is then either dinated to the Ohio City Improvement Fund or to a separately funded Board-sponsored neighborhood project. A gift of at least $100.00 is suggested. In-kind gifts will not substitute for the minimum contribution. This amount is not inclusive of any membership dues that the Board may elect to require. The Board contribution and any dues are 100% tax deductible.

TEL 216.781.3222 **FAX** 216.781.3252 **WEB** ohiocity.org

2525 Market Avenue, Suite A

Cleveland, OH 44113

9) Commit to uphold and comply with fiduciary duties of care, loyalty, compliance, and to maintain accounts as provided under Ohio law.

10) Disclose any potential conflict of interest wiht OCI and possess the ability to make independent decisions, unencumbered by material conflict of interest.

11) Refrain from discussing or sharing confidential Board business with non-board members in accordance with our confidentiality policies.

12) Be willing to participate in periodic Board of Trustee self-evaluations and annual board evaluations, and be open to constructive feedback on performance as a board member.

13) Support in a positive manner all actions taken by the Board of Trustees even when in a minority position on such actions. Recognize that decisions of the Board can be made only by a majority vote at a Board meeting and respect the majoriy decisionsof the Board, while retaining the right to seek changes through ethical and constructive channels.

14) Exercise authority as a Board of Trustee only when acting in a meeting with the full board or as delegated by the Board.

15) Refrain from intruding on administrative and personnel issues that are the responsibility of the Executive Director, except to monitor the results of the organization.

16) Represent OCI in a positive and supportive manner at all times.

17) Abide by this Statement of Expectations, the Confidentiality Agreement, the Conflict of Interest Agreement, and all other Board operating policies and procedures.

I understand that as a member of the Board of Trustees for Ohio City Incorporated, I will be held accountable to the expectations above on an annual basis.

☑ **I agree to the above statements and will comply with the requirements.**

☐ **I cannot meet these expectations.**

Signature	Print	Date
[signature]	Steven J. Kasaishis	2/19/19

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OHIO CITY INCORPORATED BOARD OF TRUSTEES APPLICATION

PART 1 : CANDIDATE INFORMATION

Please fill out the contact information below. Personal information including address, email, and phone number will not be shared.

Name:	Steven Karaiskos				
Address:		**City:**		**State:**	**Zip:**
Phone:		**Email:**			
Ohio City Incorporated Membership:	☑ I am currently a Resident Member in-good-standing				
	☐ My Resident Membership form is attached to this application.				
Length of Ohio City residency:	2 years				

PART 2 : EXPERIENCE & PROFESSIONAL EXPERTISE

Please check the areas in which you have experience and/or professional expertise. Responses to Part 2 will be made available to Ohio City Incorporated membership prior to the election.

☐ **Accounting**	☐ **Developer/Builder**	☑ **Human Resources**
☐ **Bilingual**	☑ **Education**	☐ **Legal**
☑ **Community Activist**	☐ **Finance/Lending**	☐ **Marketing**
☑ **Community Connections**	☑ **Fundraising**	☑ **Outreach**
☐ **Construction Contractor**	☑ **Grant Writing**	☐ **Real Estate**
☐ **Design/Architecture**	☐ **Historic Preservation**	☑ **Strategic Planning**

PART 3 : PERSONAL STATEMENT

Please answer the following questions & attach with your application. Limit 1 page, single-spaced. Responses to Part 3 will be made available to Ohio City Incorporated membership prior to the election.

1) Why do you wish to serve on the Ohio City Incorporated Board of Trustees?

2) Please describe your experience in the areas checked in Part 2. Include any special achievements and/or any experiences that you feel would enhance the organization.

3) Describe your involvement in Ohio City neighborhood organizations or Ohio City Incorporated sponsored committees, projects, or block clubs.

4) Describe your involvement in non-Ohio City neighborhood organizations/activities.

APPLICANT SIGNATURE

This application was completed to the best of my knowledge and in good faith:

S. J. Karaiskos | Steven J. Karaiskos | 2/19/19

Signature | **Print** | **Date**

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OHIO CITY INCORPORATED MISSION & VISION

MISSION:

We lead the development of Ohio City by collaborating to address the needs of a diverse community of engaged people, driving new investments in and preserving the quality of a historic place, and promoting an inviting urban neighborhood for all.

VISION:

Ohio City strives to be Cleveland's most complete neighborhood, a destination for celebrating the city's thriving culture and a welcoming community for all people to make a home, raise a family, start a business, serve others, and live a full life.

STATEMENT OF VALUES:

HISTORY - Upholding the legacy of Ohio City by preserving the historic fabric of the neighborhood, both physical and social.

EQUITY - Creating and maintaining a neighborhood that provides equal opportunities for all, with particular focus on affordability and removing barrierse to living a sustainable life.

DIVERSITY - Celebrating and embracing the diversity of all regardless of age, cultural background, economic circumstances, gender, gender identity & expression, race, religion, or sexual orientation.

INCLUSIVITY - Engaging the Ohio City neighborhood in ongoing dialogue to understand the impact of programs, initiatives, and development projects on all residents and stakeholders.

URBANISM - Practicing, planning for, and promoting the belief that city life offers value and meaning to everyone through social, economic, recreational, and environmental benefits.

COLLABORATION - Partnering with neighbors, businesses, and external stakeholders to build and leverage capacity, achieve sustainability, and create neighborhood impact.

TEL 216.781.3222 **FAX** 216.781.3252 **WEB** ohiocity.org

2525 Market Avenue, Suite A

Cleveland, OH 44113

Ohio City Incorporated Board of Trustees Application

1. **Why do you wish to serve on the Ohio City Incorporated Board of Trustees?**
As a new resident to Ohio City, I am not only invigorated by this community, I am striving to find ways to actively invest my time and energy. Growing up in the small town of Wooster, Ohio, I never really appreciated how powerful it was to have kind neighbors and a strong community. As I have matured as well as traversed the country professionally as well as personally, I have fondly reflected on my small town upbringing. At the same time, I have an urban ethos motivated to be in the midst of all the cultural, artistic, political, and social excitement city life can bring. With that in mind, I have always found neighborhoods within the urban pocket of a city that focused on strong community and kind neighbors. In Providence, RI, I embraced the neighborhoods of College Hill, Mount Hope, and Wayland Square enamored with the independent businesses and history. In Denver, I chose Capitol Hill reveling in the huge urban park and artist scene that was just beginning to burst when I moved. For most of my time in Seattle, I chose the Columbia City neighborhood south of downtown Seattle. An area that reminds me a lot of Ohio City, it is one of Seattle's most diverse communities in terms of economics, culture, and ethnicity. As I would walk the neighborhood of Columbia City, I knew I could always find amazing food, live music, and warm neighbors. If I chose, I could cultivate a plot at my neighborhood garden or cultivate a new friendship at my favorite coffee shop. Ohio City ties all these my experiences together as well as being home. I'm impressed and kind of infatuated with Ohio City. I'm captivated with possibilities both as a new individual to the area as well as someone striving to make a difference within my community.

Ohio is my home. I have moved back to Ohio after 20 years away. My goal is to embrace, to dig deep, and be present when the seeds I plant become trees. I'd say, "to put down roots" but it is more than that - to not just put down roots but allow those roots to embrace and help a community to grow. I've moved back to be closer to family. My family is here so my heart is here. I adored my other neighborhoods but I've come to love Ohio City. My "crush" for Ohio City began last summer as I meandered the streets to find West Side Market, an art culture that is bursting, new coffee and beer and wine and food to nourish me and a day of fun at the Ohio City Festival. I walk daily and, after a year, can still find new avenues, new shops, new streets, new neighbors, and new stimulation. The "crush" has developed into a desire for a commitment, a deep passion to embrace this neighborhood, and to share my talents and experiences.

I did complete an application for this opportunity in 2018 and then decided I needed time to acclimate to my new community. I waited to be sure I had the time and energy to actively and effectively participate as a member of the board of trustees. I am now ready for this commitment.

I'd like to serve on this committee to share my passion for this neighborhood, to share my experiences, to meet others with a passion for Ohio City, to more deeply embrace and understand the people, culture, and roots of this neighborhood and, most importantly, to dig deep.

2. **Please describe your experience in the areas checked in Part 2. Include any special achievements and/or any experiences that you feel would enhance the organization.**
I've been a community activist for years in a variety of roles and experiences beginning in my early 20's with volunteer work on many AIDS Walks and Pride events in Columbus, Seattle, and Denver. I've been an educator for almost 20 years teaching Pre-Kindergarten – 12th grade students as well as adults. I've been a board member for GLSEN (Gay, Lesbian, and Straight Education Network) on the East Coast, a board member for the Colorado chapter of AFSP (American Foundation for Suicide Prevention) and was a city commissioner for the GLBT Commission to the Mayor's office in Denver, CO. For GLSEN, I wrote a grant proposal to the city of Provincetown, MA for a GLSEN Educator conference in that city. 35 teachers from all over the East Coast were able to attend. As a board member for AFSP as well as, more recently, an active volunteer, I've raised almost $10,000 over the last 9 years toward the cause. My work with the GLBT commission in Denver allowed me to connect their work with the work I was doing to support GLBT students within Denver Public Schools supporting students with the development of Gay Alliances. In Ohio City, I am still exploring the possibilities of how to connect as well as share my knowledge and experience as an educator, as a psychologist, as a writer, or my past professional experiences with strategic planning and project planning at Starbucks Coffee.

   In March 2019, I will be leading workshops on suicide awareness and empathetic listening to students, parents, and faculty at the Wheeler School in Providence, RI. During the summer of 2019, I will be a group leader facilitating support and learning at Camp Kita in Rome, ME – a camp specifically designed for children and young adults who have had a loss to suicide.

3. **Describe your involvement in Ohio City neighborhood organizations or Ohio City incorporated committees, projects or block clubs.**
I am still exploring the neighborhood and beginning to develop a plan of becoming more deeply involved. I have joined LIT Cleveland to explore my writing and have been thrilled with the workshops (such as a memoir writing workshop at the Carnegie branch of Cleveland Public Libraries) and social gatherings. Once the LGBT Center is reopened in Gordon Square, I hope to volunteer as well as offer some group therapy support. I hope to be involved with the community garden near me this spring/summer and look forward to volunteering or become more active with events such as the Ohio City Festival.

   I have attended the Ohio City Eating Co-Op dinners at Urban Community School and volunteered for Pandemonium at Cleveland Public Theater. I attend my local block club meetings and have participated in clean-up events throughout Ohio City.

   Within the community near me, as part of my exploration of my private practice work as a psychologist and an educator , I am currently leading coaching workshops for parents as well as workshops on suicide awareness and empathetic listening.

4. **Describe your involvement in non-Ohio City neighborhood organizations/activities**
As I have already mentioned, I am deeply involved with AFSP in a variety of ways – both locally as well as nationally. I am also involved with GLSEN both locally and nationally. I have just started a relationship with LIT Cleveland. I also look forward to the many gatherings, events, activities and volunteering possibilities this spring and summer throughout Ohio City, Gordon Square, Edgewater, the Detroit Shoreway, Tremont, and beyond. As I begin to thaw after my first winter in 20 years in Northeast Ohio, I look forward to exploring more in the Ohio City neighborhood as well as inviting others to share my Ohio City Flag adorned front porch for thoughtful conversations and connections.

Steven J. Karaiskos

CORE COMPETENCIES AND SKILLS	Teaching, Training, Mentoring, Leadership, Systems Thinking, Self-Motivated, Community Advocate, Proactive Mindset, Operational Improvement, Research and Evaluation, Strong Organizational Skills, Technologically Savvy, Process Analysis, Curriculum Design and Implementation, Diversity Leader, Professional Development Centered, Change Initiation and Implementation

LEADERSHIP EXPERIENCE

The Hawken School; Lyndhurst, OH
School Psychologist; 2017-present

- Provide individual or small group social/emotional support, strategies, and skill building for all 400+ Hawken Lower School and Middle School students.
- Implement and cultivate researched curriculum and learning developed through the Yale Center for Emotional Intelligence and the Harvard Graduate School of Education.
- Design programs, learning opportunities and "coffee talks" to educate parents, faculty, and administrators.
- Compose learning plans to support students with learning differences and other aspects of neurodiversity including but not limited to ADHD, anxiety, and Executive Functions.
- Provide support for faculty and administration through meetings, conversation, observations in the classroom, as well as continuing education on the latest research.

The Overlake School; Redmond, WA
Learning Specialist; 2015-2017

- Develop and maintain 504 plans and Individualized Education Plans (IEPs) to support 60 students with diagnosed neurological based learning differences.
- Provide academic as well as social/emotional guidance for all 500+ Overlake students.
- Design programming, training and support for teachers, parents and administrators to equitably serve and empower students and educators.

Denver Public Schools; Denver, CO
Curriculum Coordinator; 2013-2014
Academic Training Specialist; 2011-2013

- Managed the Imagine Learning Project providing 44 schools access to the highly rated Imagine Learning adaptive technology tool.
- Coordinated and collaborated with the department of Assessment, Research and Evaluation and RMC Research, Inc. to evaluate and assess the fidelity and efficacy of the Imagine Learning tool distinctively for Denver Public Schools.
- Designed and led training that introduced the LEAP (Leading Effective Academic Practices) program to all 4,500 educators and administrators.
- Developed, organized and executed the Summer Standards and Curriculum Institute for 2,400 elementary teachers.
- Created and implemented the curriculum and instruction to bring iPads and the Developmental Reading Assessment (DRA) application to all 58 Title I Schools.

Starbucks Coffee Company; Seattle, WA
Program Management Office, Quality Process Specialist; 1998-2001

- Mentored 8 project management coaches in resource planning, budgeting, reporting, risk management, issue management, planning, scope analysis and strategic planning.
- Designed a project management curriculum to train Starbucks IT resources in a standard project management processes.
- Facilitated the enhancement and enforcement of a global resource planning system to improve efficiency and effectiveness.
- Analyzed, evaluated and assessed all Management Information Systems projects.

Nationwide Insurance Enterprise; Columbus, OH
Project Manager, Team Coordinator, Business Analyst; 1993-1998

- Led and mentored 18 project management coaches on a common project management process.
- Developed topical training on budgeting, project management and corporate policies.
- Coordinated a 20 member re-engineering team executing over 40 development projects.

TEACHING EXPERIENCE

Cleveland State University; Cleveland, OH
Department of Psychology
Adjunct Professor; 2018-current

- Developed curriculum, facilitated learning, and assessed learners for an undergraduate psychology research lab.
- Mentored, coached, and collaborated with 35 diverse undergraduate students.

The Wheeler School; Providence, RI
Pre-Kindergarten Teacher, Kindergarten Teacher, 2nd Grade Math Teacher, 4th Grade Reading Teacher, Summer Camp Director, Extended Day Director; 2004-5, 2007-2010

- Designed a safe teaching and learning environment that, through project-centered instruction, promoted exploration, reflection, risk taking, and responsibility.
- Created, coordinated, marketed, planned, managed and evaluated the Extended Day program known as WOW.
- Other supportive work included Director of Leaders in Training program for 8th-10th graders, Upper School Speech and Debate Coach, 9th Grade Health teacher, Advisor to Upper School Gay Student Alliance and LGBTQ families.

Seattle Public Schools; Seattle, WA
Madrona K-8 School
Reading Intervention Specialist; 2006-2007

- Developed differentiated curriculum for students reading below grade level.
- Established effective behavior and motivation modification strategies for 3rd and 4th grade students increasing attendance and promoting student growth.

University Child Development School; Seattle, WA
4th/5th Grade Teacher, Pre-Kindergarten/Kindergarten Teacher, Extended Day Educator, Summer Camp Counselor, Tutor; 2001-2004

- Collaborated with peer educators to facilitate an enriched educational opportunity.
- Designed an innovative curriculum honoring and encouraging learning styles.

EDUCATION

Northcentral University
Doctor of Philosophy (PhD) in Psychology, expected October 2019
Masters of Arts in Psychology, specialization in gender diversity and suicide prevention, 2014 (Practicum 2014-2015)

Ohio University
Bachelor of Science in Education, 1991
Bachelor of Arts in English Language and Literature, 1989

PRESENTATIONS/ PROFESSIONAL DEVLOPMENT

Suicide Awareness and Empathetic Listening; personally designed and developed presentation and learning for students, parents, and schools, 2015-current

Executive Function/ADHD Coach & Parent Coach
Pathway to Success Coaching; 2016-current

Independent Schools Association of Central States (ISACS) Conference: The Power of Social Emotional Learning
Chicago, IL; September 2018

International Meaning Conference: Courage, Faith, and Meaning – Existential Positive Psychology's Response to Adversity
Vancouver, BC; August 2018

Learning and the Brain Conference: Educating Mindful Minds
New York City, NY; April, 2018

Responsive Classroom: Leadership Conference
Cambridge, MA; October, 2017

RULER, Anchors of Emotional Intelligence Institute
Center for Emotional Intelligence, Yale University, New Haven, CT; August 2017

Calm and Collected
ADHD and Executive Functions parent coaching; presenter, 7 sessions; 2016-17

The Art of Education Coaching for Teacher Leaders
Seminar on effective coaching as a teacher leader; attendee; 2016

Denver Public School Policies, Procedures and Curriculum
Association of Latino Administrators and Superintendents (ALAS), presenter; 2013

VOLUNTEERING

American Foundation for Suicide Prevention (AFSP)
Board Member, Field Advocate, Fundraiser, Out of the Darkness Walk participant; 2009-present

Dialectical Behavior Therapy (DBT) Group Leader
2015-2016 (MA-PSY Practicum)

GLSEN Northeast Ohio Chapter
Board Member, 2018-present

GLBT Commission for the Mayor's Office, City of Denver
City Commissioner; 2013-2014